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**MINUTES OF THE 118TH MEETING OF FORESTRY TRAINING ADVISORY COMMITTEE
HELD ON 1ST MARCH, 2010**

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Following members attended the meeting :-

1. Shri K. S. Rajendra Kumar, IAS, Additional Chief Secretary, Department of Forests, Government of West Bengal.
2. Shri A. K. Raha, IFS, Principal Chief Conservator of Forests, West Bengal.
3. Shri S. B. Mondal, IFS, Principal Chief Conservator of Forests, Wild Life & Chief Wild Life Warden, West Bengal.
4. Shri S. S. Bist, IFS, Managing Director, West Bengal Forest Development Corporation Limited.
5. Shri M. A. Sultan, IFS, Principal Chief Conservator of Forests, Research, Monitoring & Development, West Bengal.
6. Shri Rakesh Sinha, IFS, Additional Principal Chief Conservator of Forests, Human Resource Development & Vigilance, West Bengal.
7. Shri R. R. Pandey, IFS, Chief Conservator of Forests, Research & Development, West Bengal.
8. Shri N. K. Pandey, IFS, Chief Conservator of Forests, Personnel & Management Cell.
9. Shri S. Seth, IFS, Conservator of Forests, Development Circle, West Bengal.

Shri K. S. Rajendra Kumar, IAS, Addl. Chief Secretary, Department of Forests, Government of West Bengal presided over the meeting.

**AGENDA :: I REVIVAL OF TRAINING CENTRE UNDER JICA PROJECT. ISSUES RELATING
CREATION OF NEW TRAINING CENTRE-CUM-STATE FORESTRY RESEARCH
INSTITUTE.**

It is resolved that existing unused buildings at Rajabhatkhawa will be renovated and made ready for training by 1st May, 2010 to be handed over to Training Wing to undertake Exposure Training for freshly recruited DR/Fr. as per proposed Training Calendar for the year 2010-11.

**Regarding posting of staff at Rajabhatkhawa Centre PCCF/WB will post
the following staff :-**

- 1) Director - 1 No.
- 2) Forest Ranger - Existing 1(one) and will be posted another 1 (one) i.e. 1+1=2 Nos.
- 3) DR/Fr. - 1(one) No. (Already placed 2 (two) Nos. from the 2nd list of another 100 Nos. to be recruited as DR/Fr.)

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- 4) U. D. C. - 2 Nos.
(One of them may be entrusted to function as Head Clerk-cum-Accountant).
 - 5) Driver - 1 (one) No.
 - 6) Dakwalla - Through Courier Service.
 - 7) Darwan - 2 (two) Nos. from Security Agency.
 - 8) Sweeper - On contract through Agency.
 - 9) Peon - 1 (one) to be posted.
 - 10) Night Guard - 2 Nos. from Security Agency.
 - 11) Instructor - 3 Nos.
(Retired Forest Officials to be engaged for undertaking the classes on actual remuneration / contract basis).

Regarding Training Materials for Rajabhatkhawa Centre :-

Furniture (Chair, Table, Desk etc.) to be supplied by W. B. Forest Development Corporation Ltd. as per requisition of CF/DC/WB. CF/DC will place his requisition immediately so that the furniture should be ready by 1st May, 2010.

Regarding other Training Equipments like Projector, PCs, Binocular, Camera, Survey Equipments etc. will be purchased as per planned requirement observing requisite Financial Rules.

Issues relating to creation of new Training Centre-cum-State Forest Research Institute :-

It is resolved that a new Training Centre will be constructed at Sarugara Forest Area near Siliguri under JICA Project. This will be within the proposal of renovation for three Centers out of which Rajabhatkhawa will function only as temporary support till this Centre comes up.

The planning, designing & commissioning of the Training centre will be under supervision of Addl. PCCF/HQ.

It was further resolved that a State Forestry Research Institute would also be set up in the same premises. Sufficient land for the State Forest Research Institute and Forest Training Institute with supporting infrastructure should be identified.

- AGENDA :: II**
- A) CONFIRMATION OF TRAINING CALENDAR FOR THE YEAR 2009-10.**
B) APPROVAL OF TRAINING ALENDAR FOR THE YEAR 2010-11 & DURATION OF DIFFERENT CATEGORIES OF TRAINING.

A) Confirmation of Training Calendar for the year 2009-10.

Confirmed.

B) Approval of Training Calendar for the year 2010-11 & duration of different categories of Training :-

The following Training Calendar for the year 2010-11 has been approved.

TRAINING CALENDAR FOR THE YEAR 2010 – 11

Sl. No.	Name of Course	Venue	Duration	Category of Trainee	No. of Participants	Probable Date of commencement
1	2	3	4	5	6	7

1. REGULAR TRAINING COURSE :-

A.	99 th Course of DR/Fr. Training	W.B.F.S. Dowhill	1 year	DR/Fr.	50 nos.	05-11-2010
B.	53 rd Course of FG Training	F.T.C. Jhargram	6 months	FG	50 nos.	05-09-2010

2. EXPOSURE TRAINING COURSE :-

A.	5 th Bath	F.T.C. Jhargram	2 week	DR/Fr.	25 nos.	17-05-2010
B.	6 th Batch	F.T.C. Rajabhat-khawa	2 week	DR/Fr.	25 nos.	24-05-2010
C.	7 th Batch	F.T.C. Jhargram	2 week	DR/Fr.	25 nos.	16-08-2010
D.	8 th Batch	F.T.C. Rajabhat-Khawa	2 week	DR/Fr.	25 nos.	30-08-2010

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Sl. No.	Name of Course	Venue	Duration	Category of Trainee	No. of Participants	Probable Date of commencement
1	2	3	4	5	6	7

3. ORIENTATION COURSE OF BANAMAZDOOR/BANASHRAMIK :-

A.	1 st Batch	F.T.C. Jhargram	2 week	BM/BS	40 nos.	14-06-2010
B.	2 nd Batch	F.T.C. RVK	2 week	BM/BS	30 nos.	21-06-2010
C.	3 rd Batch	F.T.C. Jhargram	2 week	BM/BS	40 nos.	13-09-2010
D.	4 th Batch	F.T.C. RVK	2 week	BM/BS	30 nos.	20-09-2010

4. REFRESHER COURSE OF FOREST ACTS & RULES :-

A.	Indian Forest Act., 1927 & Forest Conservation Act. Seizure & Confiscation & Disposal Matter relating to land. Wildlife Protection Act. 1972 and subsequent Amendments and Seizure & Disposal of Cases etc.	F.T.C. Jhargram	5 days	FR & DR/Fr.	40 nos.	to be fixed
B.	- do -	F.T.C. RVK	5 days	FR & DR/Fr.	30 nos.	to be fixed
C.	W. B. Trees (Protection & Conservation of Non-Forestry Areas) & other Traditional Dwellers (Recognition of Forest Rights) Act 2006 Wood based Industries Rules (Control & Operation) W. B. Transit Rules	F.T.C. Jhargram	5 days	FR & DR/Fr.	40 nos.	to be fixed

Sl. No.	Name of Course	Venue	Duration	Category of Trainee	No. of Participants	Probable Date of commencement
1	2	3	4	5	6	7
D.	- do -	F.T.C. RVK	5 days	FR & DR/Fr.	30 nos.	to be fixed

5. REFRESHER COURSE ON DEVELOPMENT & INFRASTRUCTURE :-

A.	Modern Nursery Techniques. Mode of better Plantations. Collection of Quality Seeds from Improved Trees. Soil testing & its uses. Exp. Training on NREGA	F.T.C. Jhargram	5 days	FR & DR/Fr.	40 nos.	to be fixed
B.	- do -	F.T.C. RVK	5 days	FR & DR/Fr.	30 nos.	to be fixed
C.	Wildlife Management & Man-Animal Conflict. FDA - its functioning & Control. Wetland Management. Joint Forest Management.	F.T.C. Jhargram	5 days	FR & DR/Fr.	40 nos.	to be fixed
D.	- do -	F.T.C. RVK	5 days	FR & DR/Fr.	30 nos.	to be fixed

6. ORIENTATION TRAINING TO THE STAFF OF W. B. FOREST DEV. CORPORATION LTD. :-

A.	Orientation Training on Nursery & Plantation & N. T. F. P.	F.T.C. Jhargram	2 week	RM & DRM	20 nos.	15-11-2010
B.	- do -	F.T.C. RVK	2 week	RM & DRM	20 nos.	22-11-2010

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Sl. No.	Name of Course	Venue	Duration	Category of Trainee	No. of Participants	Probable Date of commencement
1	2	3	4	5	6	7

7. SHORT TERM TRAINING TO THE STAFF OF FOREST DIRECTORATE :-

A.	Office Rules & Procedure including Accounting System, Personnel Management & Budget	Aranya Bhawan	2 days	UDC & CT/LDC	20 nos.	to be fixed
B.	- do -	Sukna	3 days	UDC & CT/LDC	20 nos.	to be fixed

Regarding duration it was resolved that the Orientation Course of Banamazdoor/Banashramik will remain as usual at 2 (two) week.

Indian Forest Act & Wild Life Management and disposal of Wild Life cases & rehabilitation will form an integral part of the course for 5 days.

2 (two) nos. Orientation Training for the staff (RM & DRM) of W. B. Forest Development Corporation Ltd. Are to be undertaken on "Nursery & Plantation & N. T. F. P.". 1 (one) in South Bengal (F.T.C./Jhargram) and 1 (one) in North Bengal (Sukna/W.B.F.S./Dow-Hill).

Training for office staff regarding Personnel Management, Accounts & Budget are to be undertaken at Aranaya Bhawan for 2 (two) days' duration.

AGENDA :: III ISSUES RELATING TO TRAINING COURSE MATERIALS & MODERNIZATION

It is resolved that wherever permanent staff is not available for imparting training the trainers may be engaged from retired & experienced Forest Personnel and from other sources.

Regarding course materials guidelines sent by Government of India to be followed.


Regarding modernization and setting up computer based education system library rooms for Rajabhatkhawa & Jhargram CF/DC will place the requirement to the PCCF/WB and PCCF/WB will place fund in this regard.

AGENDA :: IV MISCELLANEOUS

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There was no other issues.

The meeting ended with vote of thanks.



(S. Seth) IFS)

Conservator of Forests
Development Circle, WB

&

Member-Secretary
Forestry Training Advisory Committee



(K. S. Rajendra Kumar, IAS)

Addl. Chief Secretary
Department of Forests

&

Chairman
Forestry Training Advisory Committee