

The HRMS Approver/operator will click on LOV against "Pension Rules Govt. Order/Date". Appropriate Pension Type (DCRB Rule) has to be selected from the LOV.

The screenshot displays the iFMS (Integrated Financial Management System) interface for West Bengal. The user is logged in as KAUSHIK BHATTACHARYA, HRMS HOO Approver. The main window shows the 'Pension Calculation Details' tab, with a 'Last Pay Drawn Details' section. A LOV (List of Values) window is open, displaying a list of pension rules. The LOV window title is 'LOV - Mozilla Firefox' and the URL is 'https://www.wbifms.gov.in/hrms-2/Lov?zNYhC'. The search criteria is '%', and 9 total records are found. The list includes various WBS (DCRB) Rules - 1971, such as Superannuation, Death in service, Invalid Pension, Retiring Pension, Provisional Pension, Provisional Family Pension, Interim Allowance, Compassionate Allowance, and Compensation Pension. The 'Search anywhere' checkbox is checked. Below the LOV window, the 'Calculation Of Benefits Details' section is visible, with a field for 'Pension Rules Govt Order/Date'.

Portal x iFMS Login x HRMS x pdf x +

← → ↻ 🏠 <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html> 90% ⋮ ⌵ ⭐

iFMS Integrated Financial Management System, West Bengal [Home](#) | [Downloads](#) | [Switch Role](#) | [Logout](#)

Welcome: HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver Jul 30, 2018 01:12 PM

HRMS Masters Inbox Loan Leave Head of Office Employee Mapping Head of Office Favlist Request Pulling Sanction Strength TA / DA Training Pay Fixation Stakeholder MIS Reports GPF Family & Nominee Declaration Employee Search Service Book Exit Management Attachment Pension Application Initiation **Inbox** Pension Application Task List Forwarding Letter Generation PPO Tagging

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Penioner Details Tab Qualifying Service Period **Pension Calculation Details** Outstanding Dues Approval Tab

Last Pay Drawn Details

STATE

ROPA: Pay Band: Minimum: Last Drawn: Last Drawn Calculation:

Enter Filter Criteria: % Search

Total records found: 9

RULE NAME
WBS (DCRB) Rules - 1971 - Superannuation
WBS (DCRB) Rules - 1971 - Death in service
WBS (DCRB) Rules - 1971 - Invalid Pension
WBS (DCRB) Rules - 1971 - Retiring Pension
WBS (DCRB) Rules - 1971 - Provisional Pension
WBS (DCRB) Rules - 1971 - Provisional Family Pension
WBS (DCRB) Rules - 1971 - Interim Allowance
WBS (DCRB) Rules - 1971 - Compassionate Allowance
WBS (DCRB) Rules - 1971 - Compensation Pension

Select Close

Search anywhere

Next Increment Date: Special Pay: Pay / NPP: Save

Calculation Of Benefits Details

Pension Rules Govt Order/Date: 🔍

Windows Taskbar: File Explorer, Mail, Chrome, Excel, Word, Edge, Firefox, System Tray: ENG INTL, 14:26, 30-07-2018

After selecting appropriate **Pension Type**, all types of retirement benefits will come.

The screenshot displays the HRMS (Integrated Financial Management System, West Bengal) interface. The user is logged in as KAUSHIK BHATTACHARYA, HRMS HOO Approver. The interface shows a list of pension benefits with their respective dates and amounts. Below this, there are input fields for 'Next Increment Date', 'Increased Band Pay / NPP', and 'Special Pay', along with a 'Save' button. The 'Calculation Of Benefits Details' section shows a table of pension rules and their calculations, including Basic Pension, CVP, Enhanced Family Pension, Normal Family Pension, and Retirement Gratuity. A 'Signature Not Verified' watermark is visible in the bottom left corner.

Benefits Name	Formula	Formula with Value	Amount (system)	Amount (user defined)
Basic Pension	"(Last pay X qualifying serviceX 50)/2000"	(24500 * 20 * 50) / 2000	12250	12250
CVP	"Pension Commuted xCommutation Rate x 12"	(12250 * 40/100) * 8.194 * 12	481808	481808
Enhanced Family Pension Upto 21/01/2026	'Least of (1) 50% of last pay (2) 2 * (30% of lastpay) (3) Superannuation pension'	Least Of (24500 * 50/100) Or (24500 * 30/100) * 2 Or 12250	12250	12250
Normal Family Pension	"Family Pension: 30% of Basic PayMin: Rs 3300(pm)Max: Rs 21000(per month)"	(20600 + 3900) *30 / 100	7350	7350
Retirement Gratuity	"(Last Basic + Last DA)*Qualifyingyears of Service/2Max: 6,00,000 wef 1.1.2006and 2,50,000 wef 1.1.96"	(20600 + 3900 + 24500) * (33 / 2)	600000	600000

If any modification is required, user should click on **Modify Benefits** and put the amount manually in the **Amount (user defined)**. A successful message of the data saved will appear.

If there are any dues remaining outstanding, data will be auto populated. The HRMS HOO Approver/operator can Add **overdraw details** if found at the time of preparing Exit Management procedure.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The page header includes the iFMS logo and the text "Integrated Financial Management System, West Bengal". The user is logged in as "KAUSHIK BHATTACHARYA" with the role of "HRMS HOO Approver". The date and time are "Jul 30, 2018 01:12 PM".

The main content area is titled "Loan Outstanding Dues And Overdrawal Details" and "Pensioner's Application Details | Single Comprehensive Form (Draft)". A modal window titled "Overdrawal Details of Pay/Allowance" is open, containing the following fields:

- File No :
- Designation :
- Retirement Type :
- Description *
- Detail-Sub Detail
- Reason for Overdrawal
- Overdrawal Amount (A) *
- Amount Recovered upto Exit Process (B) *
- Difference (A-B) *
- Remarks :

Buttons for "Save & Continue" and "Delete" are located at the bottom of the modal. The background interface shows a sidebar with navigation options like "HRMS", "Masters", "Inbox", "Loan", "Leave", etc. The main area also displays "Pensioner's Details" with fields for "Request ID", "Service Type", and "Application Date". A table titled "Overdrawal Details of Pay/Allowance" is visible at the bottom, showing 0 entries.

After capturing all valid data, HOO Approver will click on **“Approval Tab”**.

If the employee has applied for **“Commutation”**, the HOO Approver has to select on **YES** flag. If no **commutation** has been applied for, Approver will select **NO** flag.

If the employee has received any **“Immediate Relief”**, HOO Approver has to select **YES** flag, if not, then the Approver will select **No** flag.

If Service of the Government Employee has been Satisfactory, the Approver will select **“satisfied”** flag. If Service of the Government Employee has not been Satisfactory, the Approver will select **“Not been thoroughly satisfactory”**.

In case of Service Period of the employee having **“not been thoroughly satisfactory”**, additional details will open and HOO Approver can reduce the Basic Pension and/or Gratuity in percentage/amount to the extent the Approver deems

fit.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The page header includes the iFMS logo and the text "Integrated Financial Management System, West Bengal". The user is logged in as "HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver" on "Jul 30, 2018 01:12 PM".

The main content area is titled "Declarations And Approval" and "Pensioner's Application Details || Single Comprehensive Form (Draft)". It contains the following sections:

- Pensioner's Details:** A table with the following information:

File No :	1981004200	Unique ID/Name :	1981004200 / DIPIKA CHAUDHURI (DATTA)	Request ID :	201807301875953
Designaiont :	Additional Accountant	Post :	Additional Accountant	Service Type :	State Government
Retirement Type :	Superannuation	Service End Date :	31/01/2019	Application Date :	18/06/2018
- Declarations:** A form with the following fields:
 - Commutation Sanctioned Flag : Yes (dropdown)
 - Immediate Relief Received : No (dropdown)
 - Head of Account to which Pension is chargeable : * 2071-01-101-00-005-V-04
 - Head of Account to which Gratuity is chargeable : * 2071-01-104-00-003-V-04
 - The Service of the Government Employee : * Satisfied (dropdown)
 - Reduced Pension : 7350
 - Relief Amount : (empty field)
- Remarks :** (empty text area)

At the bottom of the form, there are four buttons: "Save", "Approve", "Back to Operator", and "Reject". A "Signature Not Verified" watermark is visible in the bottom left corner.

HOO Approver/operator can download **Draft Single Comprehensive Report** before final Approval at the right hand top corner for further checking.

If all data are found correct, the HOO Approver will click **Save** and **Approve**.

The screenshot displays the HRMS interface for an HOO Approver. The top navigation bar includes the iFMS logo, the text "Integrated Financial Management System, West Bengal", and user information: "Welcome : HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver". The date and time are shown as "Jul 30, 2018 01:12 PM".

The main content area is titled "Inbox for Pending Workflow" and features a notification: "Pension Calculation Successfully Approved." Below this is a table with the following columns: Employee Name, Unique ID, File No, Pension Type, Request ID, Request Type, Request Desc, From User, Due in Days, Details View, and Details Modify. The table is currently empty, displaying "No data available in table" and "Showing 0 to 0 of 0 entries".

A sidebar on the left contains a navigation menu with items such as HRMS, Masters, Inbox, Loan, Leave, Head of Office Employee Mapping, Head of Office Favlist, Request Pulling, Sanction Strength, TA / DA, Training, Pay Fixation, Stakeholder MIS Reports, GPF, Family & Nominee Declaration, Employee Search, Service Book, Exit Management, Attachment, Pension Application Initiation, and Inbox. A "Signature Not Verified" warning icon is visible in the bottom left corner of the sidebar.

If not, he can **reject** or he can send **back to the operator** for further checking.

Next, the HOO Approver/operator will click on “Forwarding letter Generation” in the Menu

Menu navigation: **Exit management > Forwarding letter Generation.**

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The page header includes the logo for iFMS Integrated Financial Management System, West Bengal, and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as HRMS HOO Code: 4LDHO060, Name: KAUSHIK BHATTACHARYA, Role: HRMS HOO Approver, on Jul 30, 2018 03:28 PM.

The main content area is titled "FORWARDING LETTER" and contains the following sections:

- Employee Details:** A form with fields for Employee No *, Employee Name *, Memo No/Dt for No Demand Certificate *, Memo No/Dt for Court Case *, and Memo No/Dt for Forwarding Letter *. A "Save" button is present.
- Copy Forward To Details:** A table with columns for SI No, Copy Forwarded To Text, and Status. A "+Add Row" link and a "Save" button are also present.

A "Signature Not Verified" warning icon is located in the bottom left corner of the interface.

Employee No has to be put and the **Employee name** will be auto populated.

Memo No/Date for No Demand Certificate; Memo No/Dt for No Court Case and Memo No/Dt for Forwarding Letter are required to be given respectively and Saved for generation of Reports.

Following window will appear. The user has to click on individual links to generate Reports. User can add any other attachment, if required. The user can add more than one recipient for copy to be forwarded.

The screenshot displays the HRMS web application interface. At the top, the browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for 'iFMS WEST BENGAL Integrated Financial Management System, West Bengal' and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as 'KAUSHIK BHATTACHARYA' with the role of 'HRMS HOO Approver'.

The left sidebar contains a navigation menu with the following items: HRMS, Masters, Inbox, Loan, Leave, Head of Office Employee Mapping, Head of Office Favlist, Request Pulling, Sanction Strength, TA / DA, Training, Pay Fixation, Stakeholder MIS Reports, GPF, Family & Nominee Declaration, Employee Search, Service Book, Exit Management, Attachment, Pension Application Initiation, Inbox, Pension Application Task List, **Forwarding Letter Generation**, and PPO Tagging. A 'Signature Not Verified' warning icon is visible in the bottom left of the sidebar.

The main content area is divided into several sections:

- Employee Details:**
 - Employee No: 1981004200
 - Employee Name: DIPIKA CHAUDHURI (DATTA)
 - Memo No/Dt for No Demand Certificate: 894 / 30/07/2018
 - Memo No/Dt for Court Case: 895 / 30/07/2018
 - Memo No/Dt for Forwarding Letter: 896 / 30/07/2018
- Reports:** A list of 16 report types:
 - Forwarding Letter
 - Single Comprehensive Form
 - Form-5 (Application for Pension & other Retirement Benefits)
 - Annexure-A (Application for Drawal of Pension in duplicate)
 - Form-A (Nomination for L.T.A. Pension in duplicate)
 - Form-I/II (Nomination of Death Gratuity)
 - Form-C (Application for Commutation of Pension with Part-II) in duplicate.
 - Calculation Sheet for Superannuation/Family Pension and Retiring/Death Gratuity
 - Attested Passport Size Single/Joint Photograph- 4 copies
 - Advance Pay Certificate
 - Certificate regarding no Case or appeal is pending in any Court of Law.
 - No Demand Certificate in r/o Pensioner issued by D.D.O
 - Specimen Signature of Pensioner/Family Pensioner/s - 4 copies
 - Details of family members of Pensioner countersigned by P.S.A.
 - Descriptive Roll of Pensioner
 - Declaration under article 920, 911 of the Civil Service Regulation
- Other Attachments:** A table with columns 'Description' and 'Active Flag'. It includes an '+Add Row' button and a 'Save' button.
- Copy Forward To Details:** A table for specifying recipients:

Sl No	Copy Forwarded To Text	Status
1	ta, Dakshin Krishnapally, P.O & Dist. Malda, Pin. 732101	<input checked="" type="checkbox"/>

 Below the table are '+Add Row' and 'Save' buttons.

Finally after Sanction by A.G. West Bengal and acknowledgement of Pension Payment Order (PPO), Gratuity Authority and Commuted Value of Pension (CVP) Authority , HOO Approver will click on PPO Tagging menu under Exit Management. The Approver will be required select the employee to insert the PPO No, Gratuity Payment Order No. and Commuted Value Payment Order No in the respective fields. The data will be required to be **Saved**. Thus the entire procedure under Exit Management will be completed.

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The main content area is titled "PPO List" and contains an "Employee-PPO List" section. The list shows one entry for the employee DIPIKA CHAUDHURI (DATTA) with a Unique ID of 1981004200 and a File No of 1981004200. The entry is for Superannuation, with a Service End Date of 31/01/2019. The PPO No, Gratuity Payment Order No, and Commuted Value Payment Order No fields are currently empty.

select	Unique ID	Name	File No	Retirement Type	Service End Date	PPO No	Gratuity Payment Order No.	Commuted Value Payment Order No.
<input type="checkbox"/>	1981004200	DIPIKA CHAUDHURI (DATTA)	1981004200	Superannuation	31/01/2019			

Showing 1 to 1 of 1 entries

Save

Signature Not Verified

THE END