



Government of West Bengal

Directorate of Forests

Office of the Conservator of Forests, Development Circle, West Bengal
Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector-III, Kolkata-700106

Phone- Fax:: (033) 2335 8581/7751, e-mail : cfdc-wb@nic.in

Visit us at: www.westbengalforest.gov.in

NOTICE INVITING QUOTATION NO.02/DEVELOPMENT/2024-25.

Name of Works “Annual Maintenance of Computer & Accessories” in the office of the Conservator of Forests, Development Circle.

Sealed Quotations are invited by the Conservator of Forests, Development Circle, West Bengal, Aranya Bhawan, 2nd Floor, Block: LA-10A, Salt Lake, Sector-III, Kolkata : 700106, from the bona fide Service Provider/agencies/Consultancy etc, for Maintenance of Computer & Accessories in the office of the Conservator of Forests, Development Circle, West Bengal, at the competitive rate.

The details of works that to be undertaken is given below:-

- | | | |
|----------------------------|---|---------|
| 1. Desktop PC | - | 09 nos. |
| 2. Laser Printer | - | 07 nos. |
| 3. Colour Printer (Inkjet) | - | 05 nos. |
| 4. UPS | - | 09 nos. |

Term & Conditions

1. Bidders shall submit copy of valid PAN issued by the IT Deptt. GOI.
2. Valid GSTIN under GST Act.2017.
3. ‘Rate’ should be clearly manifested for each item mentioned including all taxes etc.
4. All quoted rate must be firm and no revision will be allowed after quotations are opened.
5. Payment will be made after successful & satisfactory service and submission of bills in duplicate.
6. You should make at least two visits each week positively.
7. Service should be given within 24 hours of the call booked.
8. Quotations in sealed envelope super-scribing as follows and should submitted within 05/02/2025
9. Service contract will valid for 1(one) year with effect from 01.04.2025 to 31.03.2026.

Contd...P/2.