

Procedure of Pension Calculation

After approval of pension application, HOO approver / operator will visit **INBOX** under **Exit Management**.

Menu Navigation: Exit Management > Inbox

Following page will open

The screenshot shows the HRMS interface with the following details:

- Page Title: Integrated Financial Management System, West Bengal
- User Role: HRMS HOO Approver
- Page Content: Inbox for Pending Workflow
- Table Data:

Employee Name	Unique ID	File No	Pension Type	Request ID	Request Type	Request Desc	From User	Due in Days	Details View	Details Modify
DIPIKA CHAUDHURI (DATTA)	1981004200	1981004200	Superannuation	201807261801605	PENCALC	Pension Calculation	Self	1		

Showing 1 to 1 of 1 entries

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The HOO Approver / Operator will click Details Modify at the right hand side.

Following window will open

The screenshot displays the HRMS (Integrated Financial Management System, West Bengal) interface. The browser title is "HRMS - Google Chrome" and the URL is "https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html". The user is logged in as "KAUSHIK BHATTACHARYA" with the role "HRMS HOO Approver". The page title is "Pension Calculation Initiation" and the sub-header is "Pensioner's Application Details".

Pensioner's Details

File No :	1981004200	Unique ID/Name :	1981004200 / DIPIKA CHAUDHURI (DATTA)	Request ID :	
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Pensioner's Application Details

Father's Name :		Spouse's Name :	TAPAN KUMAR CHAUDHURI
Retirement Type :	Superannuation	Designation :	Additional Accountant
Date of Birth :	22/01/1959	Application Date :	18/06/2018
Superannuation Date :	31/01/2019		

[Initiate Calculation](#)

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The left sidebar contains a navigation menu with the following items: HRMS, Masters, Inbox, Loan, Leave, Head of Office Employee Mapping, Head of Office Favlist, Request Pulling, Sanction Strength, TA / DA, Training, Pay Fixation, Stakeholder MIS Reports, GPF, Family & Nominee Declaration, Employee Search, Service Book, Exit Management, Attachment, Pension Application Initiation, Inbox, Pension Application Task List, Forwarding Letter Generation, and PPO Tagging.

Click **Initiate Application**

A new window will open and a message will be shown "Pension calculation successfully initiated"

The screenshot displays the HRMS (Integrated Financial Management System, West Bengal) interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The user is logged in as KAUSHIK BHATTACHARYA, HRMS HOO Approver. The main content area is titled "Pension Calculation Initiation" and displays a message: "Pension Calculation Successfully Initiated". Below this, the "Pensioner's Details" section shows the following information:

File No :	1981004200	Unique ID/Name :	1981004200 / DIPIKA CHAUDHURI (DATTA)	Request ID :	201807271847691
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The application flow is shown as a sequence of steps: Pensioner Details Tab (active), Qualifying Service Period, Pension Calculation Details, Outstanding Dues, and Approval Tab. Below this, the "Pensioner's Application Details" section provides further information:

Father's Name :		Spouse's Name :	TAPAN KUMAR CHAUDHURI
Retirement Type:	Superannuation	Designation :	Additional Accountant
Date of Birth :	22/01/1959	Application Date :	18/06/2018
Superannuation Date :	31/01/2019		

The left sidebar contains a navigation menu with options like HRMS, Masters, Inbox, Loan, Leave, Head of Office Employee Mapping, Head of Office Favlist, Request Pulling, Sanction Strength, TA / DA, Training, Pay Fixation, Stakeholder MIS Reports, GPF, Family & Nominee Declaration, Employee Search, Service Book, and Exit Management. A "Signature Not Verified" watermark is visible at the bottom left.

After initiating the Pension Calculation successfully HOO Approver/ Operator will click on "Qualifying service Period" menu. New fields will appear.

HRMS HOO Code: 4LDR0688 **Name:** KANSHIK BHATTACHARYA **Role:** HRMS HOO Approver

Pensioner's Details

File No :	1981004200	Unique ID/Name :	1981004200 / DIPIKA CHAUDHURI (DATTA)	Request ID :	201807271847691
Designation :	Additional Accountant	Post :	Additional Accountant	Service Type :	State Government
Retirement Type :	Superannuation	Service End Date :	31/01/2019	Application Date :	18/05/2018

Period of Gross Service Details - A *

Service Type	From Date	To Date	Year	Month	Day	Remarks	Modify
State Government	29/04/1981	31/01/2019	37	9	3		

Showing 1 to 1 of 1 entries

Net Service Details - G = (A+B)-(D+E+F) *

Total Calculated Net Service Details	Year: 37	Month: 9	Day: 17
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Period of Additional Service Details - B *

Additional Service Type	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

Period of Deputation Outside HRMS - C *

Organisation Name	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

Period of Non-Qualifying Service Details (EOL)- D * (Except EOL on Medical Certificate, Civil Commotion, Higher Scientific & Technical Studies approved by the Competent Authority)

Brief Description	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

Period of Non-Qualifying Service Details (Suspension)- E * (Except Suspension on specified order by the Competent Authority(Rule 72 of W.B. S.R. Part-I))

Brief Description	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

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The **Period of Gross Service Details** will be auto populated by the System. The User can add the service period rendered by the employee under State Government, if approved by the Competent Authority.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for 'iFMS WEST BENGAL Integrated Financial Management System, West Bengal' and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as 'HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver' on 'Jul 30, 2018 12:15 PM'.

The main content area is titled 'Pensioner's Qualifying Service Period Calculation'. A modal window titled 'Period of Gross Service Details - A' is open, showing the following form fields:

- File No : 201807301875953
- Designation : State Government
- Retirement Type : 18/06/2018
- Service Type : * (Dropdown menu: Select Service)
- From Date : * (Calendar: 31)
- To Date : * (Calendar: 31)
- Year : [] Month : [] Day : []
- Government under which the service has been rendered : * (Dropdown menu: Government of West Bengal)
- Remarks : []

Buttons for 'Save & Continue' and 'Delete' are visible at the bottom of the modal. Below the modal, a table displays the service details:

Service Type	From Date	To Date	Year	Month	Day	Remarks	Modify
State Government	29/04/1981	31/01/2019	37	9	3		

The table shows 'Showing 1 to 1 of 1 entries'. Below the table, there is a '+Add Row' button. To the right of the table, a summary box displays 'Total Calculated Net Service Details' with a breakdown: Year 37, Month 9, Day 17.

Below the table, there is a section for 'Period of Additional Service Details - B' which is currently empty, showing 'Showing 0 to 0 of 0 entries' and a '+Add Row' button. A search bar is also present above this section.

At the bottom right, another summary box displays 'Total Qualifying Service - I = G+H' with a breakdown: Total Qualifying Calculated Service Details: Year 37, Month 9, Day 17.

A 'Signature Not Verified' watermark is visible in the bottom left corner of the application interface.

User can add **Additional Service Details** of the employee if approved by the Competent Authority.

HRMS

https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html

iFMS Integrated Financial Management System, West Bengal

Home | Downloads | Switch Role | Logout

Welcome: HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver Jul 30, 2018 12:15 PM

Collapse all | Expand all

HRMS
 Masters
 Inbox
 Loan
 Leave
 Head of Office Employee Mapping
 Head of Office Favlist
 Request Pulling
 Sanction Strength
 TA / DA
 Training
 Pay Fixation
 Stakeholder MIS Reports
 GPF
 Family & Nominee Declaration
 Employee Search
 Service Book
 Exit Management
 Attachment
 Pension Application Initiation
Inbox
 Pension Application Task List
 Forwarding Letter Generation
 PPO Tagging

Pensioner's Qualifying Service Period Calculation

Pensioner's Application Details | Single Comprehensive Form (Draft)

Pensioner's Details

File No : 201807301875953
 Designation : State Government
 Retirement Type : 18/06/2018

Period of Additional Service Details - B

Service Type : * Select Service
 From Date : * [31] To Date : * [31]
 Year : [] Month : [] Day : []
 Government under which the service has been rendered : * []
 Family Pension Opted : No
 Gratuity Amt : [] Pension Amt/Month: []
 U.O/G.O No. and Date : [] [31]
 Remarks : []

Save & Continue Delete

Showing 1 to 1 of [] entries

Period of Additional Service Details - B

Show 10 entries Search []

Additional Service Type	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

Total Qualifying Service - I = G+H

Total Qualifying Calculated Service Details : Year Month Day
 37 9 17

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Period of Deputation outside HRMS will be auto populated if **Deputation** module of HRMS is applied for the employee concerned.

HRMS

https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html

iFMS Integrated Financial Management System, West Bengal

Welcome : HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver Jul 30, 2018 12:15 PM

Pensioner's Qualifying Service Period Calculation Pensioner's Application Details || Single Comprehensive Form (Draft)

Pensioner's Details

File No : 201807301875953
 Designation : State Government
 Retirement Type : 18/06/2018

Period of Deputation Outside HRMS - C

Brief Description : *

From Date : * 31 To Date : * 31
 Year : Month : Day :

Government undertakings/Autonomous Bodies/Local bodies etc. under which the service has been rendered : *

Any Contribution Received : * No Amount of Contribution :

U.O/G.O No. and Date : 31

Remarks :

Save & Continue Delete

Period of Additional Service Details - B

Show 10 entries Search

Additional Service Type	From Date	To Date	Year	Month	Day	Remarks	Modify
No data available in table							

Showing 0 to 0 of 0 entries

+Add Row

Total Qualifying Service - I = G+H

Total Qualifying Calculated Service Details :	Year	Month	Day
	37	9	17

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Period of Non-Qualifying Service Details (EOL) [Except EOL on Medical Certificate, Civil Commotion, Higher Scientific & Technical Studies approved by the Competent Authority] will be auto populated if it has already been inserted in the system; otherwise the same may be separately added by the HOO Approver/operator.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for 'iFMS WEST BENGAL Integrated Financial Management System, West Bengal' and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as 'KAUSHIK BHATTACHARYA' with the role of 'HRMS HOO Approver'.

The main content area is titled 'Pensioner's Qualifying Service Period Calculation' and 'Pensioner's Application Details || Single Comprehensive Form (Draft)'. A modal window titled 'Period of Non-Qualifying Service Details (EOL)- D' is open, containing the following fields:

- File No : 201807301875953
- Designation : State Government
- Retirement Type : 18/06/2018
- Brief Description : *
- From Date : * (31)
- To Date : * (31)
- Year : *
- Month : *
- Day : *
- Government under which the service has been rendered : *
- Remarks : *

Buttons for 'Save & Continue' and 'Delete' are located at the bottom of the modal. The background interface shows a table for 'Period of Gross' with one entry for 'State Government' and a 'Total Calculated Net Service Details' summary showing 37 months, 9 days, and 17 days. Below this, there is a section for 'Period of Additional Service Details - B' which is currently empty, and a 'Total Qualifying Service - I = G+H' summary showing 37 months, 9 days, and 17 days.

A 'Signature Not Verified' watermark is visible in the bottom left corner of the application interface.

Period of Non-Qualifying Service Details (Suspension)- [Except Suspension on specified order by the Competent Authority(Rule 72 of W.B.S.R, Part-I)] will be auto populated if it has already been inserted in the system , otherwise the same may be separately added by the HOO Approver/operator.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for 'iFMS WEST BENGAL Integrated Financial Management System, West Bengal' and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as 'HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver' on 'Jul 30, 2018 12:15 PM'.

The main content area is titled 'Pensioner's Qualifying Service Period Calculation' and 'Pensioner's Application Details | Single Comprehensive Form (Draft)'. A modal window titled 'Period of Non-Qualifying Service Details (Suspension)- E' is open, containing the following form fields:

- File No : 201807301875953
- Designation : State Government
- Retirement Type : 18/06/2018
- Brief Description : *
- From Date : * (Calendar icon)
- To Date : * (Calendar icon)
- Year : [] Month : [] Day : []
- Government under which the service has been rendered : *
- Remarks : []

Buttons for 'Save & Continue' and 'Delete' are located at the bottom of the modal. The background interface shows a table with one entry for 'State Government' with a net service of 37 months and 17 days. A 'Total Qualifying Service - I = G+H' summary box shows 'Total Qualifying Calculated Service Details : 37 9 17' (Year Month Day).

A 'Signature Not Verified' watermark is visible in the bottom left corner.

Period of Non-Qualifying Service Details (Other) will be auto populated if it has already been inserted in the system; otherwise the same may be separately added by the HOO Approver/operator.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The page header includes the iFMS logo and the text "Integrated Financial Management System, West Bengal". The user is logged in as "HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver". The date and time are "Jul 30, 2018 12:15 PM".

The main content area is titled "Pensioner's Qualifying Service Period Calculation". A modal form titled "Period of Non-Qualifying Service Details (Other)- F" is open, containing the following fields:

- Brief Description : *
- From Date : * (Date picker showing 31)
- To Date : * (Date picker showing 31)
- Year : (Input field)
- Month : (Input field)
- Day : (Input field)
- Government under which the service has been rendered : *
- Remarks :

Buttons for "Save & Continue" and "Delete" are located at the bottom of the modal. The background interface shows a table with one entry for "State Government" with a total of 37 years, 9 months, and 17 days. A "Total Qualifying Service - I = G+H" summary box shows a total of 37 years, 9 months, and 17 days. A "Signature Not Verified" watermark is visible in the bottom left corner.

HRMS Approver / operator may add **Weightage of Service** as approved by the Competent Authority

The screenshot displays the HRMS web application interface. At the top, the browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for 'iFMS WEST BENGAL Integrated Financial Management System, West Bengal' and navigation links for Home, Downloads, Switch Role, and Logout. The user is logged in as 'KAUSHIK BHATTACHARYA' with the role of 'HRMS HOO Approver'.

The main content area is titled 'Pensioner's Qualifying Service Period Calculation'. A modal window titled 'Weightage of Service Admissible - H' is open, containing the following fields:

- File No : 201807301875953
- Designation : State Government
- Retirement Type : 18/06/2018
- Brief Description : *
- From Date : * (Month: 06, Day: 31)
- To Date : * (Month: 06, Day: 31)
- Year : *
- Month : *
- Day : *
- Government under which the service has been rendered : *
- Remarks :

Buttons for 'Save & Continue' and 'Delete' are located at the bottom of the modal. The background interface shows a table for 'Period of Gross Service' with one entry for 'State Government' and a 'Total Calculated Net Service Details' summary showing 37 years, 9 months, and 17 days. Below this, there is a section for 'Period of Additional Service Details - B' which currently shows 'No data available in table'. A 'Total Qualifying Service - I = G+H' summary box at the bottom right shows a total of 37 years, 9 months, and 17 days.

A 'Signature Not Verified' watermark is visible in the bottom left corner of the application.

After inserting **Qualifying Service Period** details successfully, HOO Approver/ Operator will click on **“Pension Calculation Details”**. Salary Components of the pay last drawn by the employee will be auto populated. If any inclusion of any salary component(s) is/are required, checkbox for such component(s) may be selected for pension calculation. If any increment resulting in enhancement of Band Pay/NPP is required, the date from which the increment will take effect has to be inserted and increased Pay Band/NPP has to be captured manually.

The screenshot displays the HRMS web application interface. The browser address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for iFMS WEST BENGAL and the text "Integrated Financial Management System, West Bengal". The user is logged in as KAUSHIK BHATTACHARYA, HRMS HOO Approver, with the role of HRMS HOO Approver. The date and time are Jul 30, 2018 01:12 PM.

The main content area is titled "Last Pay Drawn Details" and is divided into several tabs: Pensioner Details Tab, Qualifying Service Period, Pension Calculation Details (selected), Outstanding Dues, and Approval Tab. The details shown are:

- ROPA:** STATE GOVERNMENT ROPA 2009
- Net Service Details:** 37 Years 9 Months 3 Days
- Pay Band:** 3/7100-37600
- Minimum Entry Point:**
- Last Total Salary Drawn:**
- Last Drawn Pay Component Details(used for Pension Calculation):**

A search bar is present above the table. The table lists the following components:

Component	Last Bill Date	Amount	Include
Basic/ Band/ Deputation Pay	01/07/2018	20600	<input checked="" type="checkbox"/>
Dearness Allowance	01/07/2018	24500	<input type="checkbox"/>
Grade Pay	01/12/2015	3900	<input checked="" type="checkbox"/>
House Rent Allowance	01/07/2018	3675	<input type="checkbox"/>
Interim Relief	01/07/2016	1918	<input type="checkbox"/>
Medical Allowance	01/12/2015	300	<input type="checkbox"/>

Showing 1 to 6 of 6 entries

At the bottom, there are input fields for:

- Next Increment Date:** [Date Picker]
- Increased Band Pay / NPP:** [Input Field] / [Input Field]
- Special Pay:** [Input Field]

A "Save" button is located below the input fields. A "Signature Not Verified" watermark is visible in the bottom left corner.

After that, the HOO Approver will click on SAVE and following pop-up will appear on screen

The screenshot shows the HRMS web application interface. The browser address bar displays <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the iFMS logo and the text 'Integrated Financial Management System, West Bengal'. The user is logged in as 'HRMS HOO Code: 4LDHO060 Name: KAUSHIK BHATTACHARYA Role: HRMS HOO Approver' on 'Jul 30, 2018 01:12 PM'. The main content area is titled 'Last Pay Drawn Details' and contains the following information:

ROPA: STATE GOVERNMENT ROPA 2009
Net Service Details: 37 Years 9 Months 3 Days

Pay Band: 3 /
Minimum Entry P
Last Total Salary
Last Drawn Pa
Calculation)

A confirmation dialog box is overlaid on the form with the text: 'All Prior Benefit of Pension Has to be Recalculated if present. Do you want to continue?'. The dialog has 'OK' and 'Cancel' buttons.

Component	Last Bill Date	Amount	Include
Basic/ Band/ Deputation Pay	01/07/2018	20600	<input checked="" type="checkbox"/>
Dearness Allowance	01/07/2018	24500	<input type="checkbox"/>
Grade Pay	01/12/2015	3900	<input checked="" type="checkbox"/>
House Rent Allowance	01/07/2018	3675	<input type="checkbox"/>
Interim Relief	01/07/2016	1918	<input type="checkbox"/>
Medical Allowance	01/12/2015	300	<input type="checkbox"/>

Showing 1 to 6 of 6 entries

Next Increment Date: / / Increased Band Pay / NPP: /
Special Pay:

A 'Signature Not Verified' warning icon is visible in the bottom left corner of the application interface.

If all calculations are found ok, the HRMS Approver/operator will click on **OK**. If not, click on Cancel.

Data upon being saved, following Success message will appear.

HRMS

https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html

iFMS Integrated Financial Management System, West Bengal

Home | Downloads | Switch Role | Logout

HRMS WOO Code: ALDH068 Name: KAUSHIK BHATTACHARYA Role: HRMS WOO Approver

Jul 28, 2018 11:13:29 AM

Pensioner's Application Details | Single Comprehensive Form (Draft)

Calculation Successfully Saved

Pensioner's Details

File No : 1981004200 Unique ID/Name : 1981004200 / DIPIKA CHAUDHURI (DATTA) Request ID : 201807301875953
Designation : Additional Accountant Post : Additional Accountant Service Type : State Government
Retirement Type : Superannuation Service End Date : 31/01/2019 Application Date : 18/06/2018

Pensioner Details Tab | Qualifying Service Period | **Pension Calculation Details** | Outstanding Dues | Approval Tab

Last Pay Drawn Details

ROPA: STATE GOVERNMENT Net Service Details : 37 Years 9 Months 3 Days
ROPA 2009
Pay Band : 3 / 7100-37600
Minimum Entry Point:
Last Total Salary Drawn :

Last Drawn Pay Component Details(used for Pension Calculation)

Component	Last Bill Date	Amount	Include
Basic/ Band/ Deputation Pay	01/07/2018	20600	<input checked="" type="checkbox"/>
Dearness Allowance	01/07/2018	24500	<input type="checkbox"/>
Grade Pay	01/12/2015	3900	<input checked="" type="checkbox"/>
House Rent Allowance	01/07/2018	3675	<input type="checkbox"/>
Interim Relief	01/07/2016	1918	<input type="checkbox"/>
Medical Allowance	01/12/2015	300	<input type="checkbox"/>

Showing 1 to 6 of 6 entries

Next Increment Date : / / Increased Band Pay / NPP : /
Special Pay :

Save

Calculation Of Benefits Details

Pension Rules Govt Order/Date :

Signature Not Verified